



Leonardo da Vinci Programme Mobility Specialists in Barcelona, Spain

MS Barcelona – the LdV Mobility Specialists – was created to help satisfy the growing demand for competent and dedicated service providers for programmes sponsored by the European Commission. MS Barcelona partners in topics for most sectors, horizontal themes, and target groups. We welcome opportunities to develop new working relationships with organisations and entities from across Europe.

Our core business is centered on acting as Receiving Agents for Work Experience, Expert Exchanges and Cultural Discovery Programmes. Each programme is designed individually, according to the needs of each partner, and usually includes a structured mix of both language and cultural discovery, ensuring that all programme participants gain the maximum benefit from their stay in Spain.

MSB staff has successfully completed over 50 projects and has extensive experience in working with a wide variety of international entities — ranging from universities, colleges, and vocational training institutions to the public and private sectors. We have developed a large network of contacts and strong relationships with area, regional and national businesses and institutions. These contacts enable us to place students and workers, as well as arrange expert exchanges, in most sectors.

Our services are geared toward the organisation, management and certification of work experience, professional observation projects, and language competence programmes. As active participants in the Life Long Learning Programme, we are also interested in partnering with other organizations in the design and development of Pilot Projects, Language Competence, and Reference Material.

We are the premier transnational project management enterprise in Barcelona providing ancillary services such as language training, accommodations, local transportation, and socio-cultural activities, including specialized outings and tours.

Our experienced team that will work with you to develop a programme that meets your objectives in terms of design, outcomes and budget. Your project and the well-being of participants is our highest priority. Therefore, to ensure the success of projects we provide Programme Tutors, Programme Beneficiary Welfare Services, and personal attention to every detail.

MS Barcelona operates programmes throughout the year, though it is best to avoid planning arrivals during Easter, August and mid December through January 8. Normally, we need at least four weeks to organise the logistics of the programmes. Therefore, we request that you give us as much notice as possible to ensure that we can meet your expectations.

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City	Barcelona		
Country	Spain		



WORK EXPERIENCE PROGRAMMES

Introduction	MS Barcelona´s Work Experience Programme is the ideal way for students and graduates to practice their chosen career while gaining practical experience in a real work environment and insights into business practices in Spain. The programme beneficiary can improve skills, establish critical contacts and references interact within a foreign environment, and learn how to live and work within a diverse setting for preparation of many facets of life. The experience improves communication, language and interpersonal skills, and helps the program participants become more confident and successful in the future of their career.
Programme	Work Placement / Internships
Description	Work placements, also referred to as internships, are geared toward students and young graduates wishing to gain experience in the workplace. The placement is selected to match the beneficiaries' background, skills, and job preferences. Internships are typically 3 months or longer. For a placement in a host organization the project should be a minimum of 4 weeks in duration and Beneficiaries must speak intermediate Spanish, or work in fields that use the English language (typically tourism and IT). The student will also have an in-person interview with the host organization, after they arrive, to ensure that the placement is a good fit for both parties. Language training can be incorporated into the programme.
Duration	4 weeks – 1 year
Programme Includes	<ul style="list-style-type: none"> - Airport greeting and Orientation meeting - Organising placement into a host company in most sectors; - Management and ongoing monitoring throughout the term of the Placement; - Evaluation by the supervisor at the host company; - A tutor assigned to monitor the beneficiary's training progress and serve as the liaison between the host company and the student, and an ombudsman to solve problems that may occur; - A Student Welfare Officer who serves as a 24-hour emergency contact; - Certificate of placement completion and language training (if applicable); - Europass certification.

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Programme	Work Experience and Skills Enhancement
Description	<p>Work experience and Skills Enhancement are programmes appropriate for short-term projects, groups of high school students, and students with no or low-level Spanish. The Work Experience and Skills Enhancement programme is a series of group activities intended to provide beneficiaries with an introduction to real-world work environments, as well as information to enhance their knowledge and skills in their sector of interest. Programmes are customized to each project's objectives and goals and are usually based on visits to a variety of host organizations such as schools, businesses and factories, government authorities and NGOs. Informational seminars may also be included. Programmes can be devised for 1-2 weeks of activities. Incorporating language training should be considered if the project will last longer than 2 weeks.</p> <p>Hands-on activities, classroom training, and seminars can be arranged and conducted by qualified teachers, private parties, and schools according to the budget.</p>
Programme Includes	<ul style="list-style-type: none"> - Airport greeting and Orientation meeting; - Organising activities related to the project goals and objectives; - Management and ongoing monitoring throughout the term of the project; - A staff member accompanies the group on all scheduled activities; - A tutor assigned to oversee the project activities and accompany the group on scheduled activities. - A Student Welfare Officer who serves as a 24-hour emergency contact; - Certificate of project completion and language training (if applicable); - Europass certification.
Duration	1 week – 4 weeks

EXPERT EXCHANGE PROGRAMMES

Programme	VET, Study Visits, Professional Observations, Fact-Finding Missions
Introduction	<p>Expert Exchange Programmes organized by MS Barcelona are geared toward professionals and educators wishing to gain Transnational experience in their chosen field. Programmes are organised for specialists in education, government, vocational training, and business. The prime objective of this programme is to encourage exchanges and discussion on subjects of common interest. Visits are organized to provide an opportunity for participants to study and observe the techniques and methods used in Spain through visits to a wide variety of enterprises and institutions. This allows participants to meet and interact with their colleagues and specialists in their fields. Informational seminars may also be included.</p> <p>Hands-on activities, classroom training, and seminars can be arranged and conducted by qualified teachers, private parties, and schools according to the budget.</p>
Duration	1-2 weeks
Programme Includes	<ul style="list-style-type: none"> - Airport Greeting and Orientation meeting - Organising visits with host entities, including educational institutions, the public sector, and local business enterprises, as required; - Management and ongoing monitoring throughout the term of the exchange programme; - A Tutor is assigned to serve as liaison between the host institutions and the beneficiaries, and accompanies the group on all scheduled visits. - A Welfare Officer who serves as a 24-hour emergency contact; - Certificate of programme participation.

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ANCILLARY SERVICES

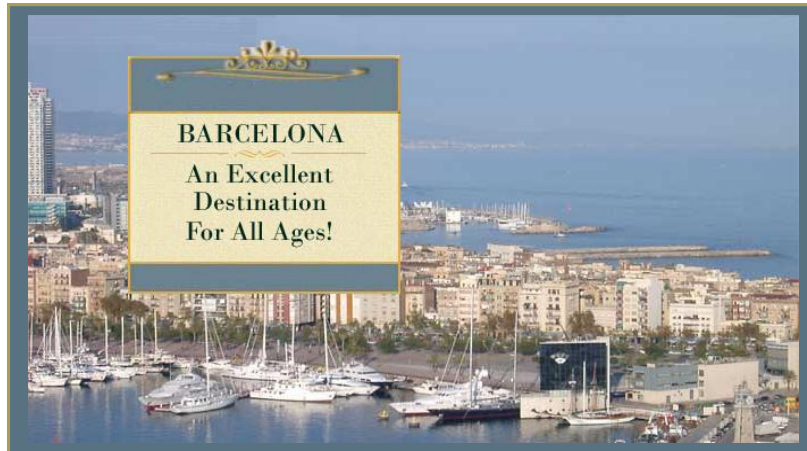
Offer	Language Training and Services
Description	<p>Language training is available at all levels: beginners, advanced, DELE preparation and examination, and private classes. Beneficiaries are placed in classes according to their individual level of learning. Classes are typically 20 hours a week, on a morning or afternoon schedule. Language training can be incorporated into any of our programmes or is also offered separately. We also can arrange Spring Break Tours for high school and college groups coming to Spain on language programs during their breaks in the academic year. Rounding out our offerings is immersion courses in language competency– from beginners to those just wanting to increase their fluency. Classes may be held in special locations to foster increased opportunity for foreign language interaction.</p> <p>Language interpretation (spoken) and translation (written) services are also available.</p>
Offer	Accommodations
Description	<p>A variety of accommodations are available. We offer accommodations in hostels, self-catering flats, university residences, host families, and hotels.</p> <p>We work hard to offer some of the lowest prices in town to our groups coming for educational projects. With this in mind we have created our Budget Accommodations offer. Beneficiaries are housed in self-catering flats or carefully selected hostels, and meals are typically cooked by the beneficiaries or eaten out, according to their preference and budget. This provides the best combination of comfort and amenities, while also offering a way to decrease the cost of food expenses. Rooms in flats are usually 2 twin beds per room, but all flats are different and some student flats use bunk beds. All our budget properties are centrally located, close to transportation, and offer cooking facilities. Flats offer a standard complement of small appliances providing all the comforts of home.</p>
Offer	Transportation Services
Description	<p>Passes for public transportation as well as airport transfers are available. A variety of local transportation passes are available according to the length of stay. Travel from and to BCN airport is possible using the public transportation system (bus/ metro /train) passes. Connecting bus service is available from Regional Airports such as Girona and Reus, serviced by low-cost airlines. We offer Airport transfer services (minibus and other private transportation), or transportation can be arranged by the group.</p>
Programme	Cultural Activities, Specialized Tours and Excursions
Introduction	<p>Cultural Discovery is an important component of a beneficiaries experience in a foreign country. We offer integrated and separate cultural activities and specialized tours that offer an insider's view of Spanish life, history and culture. Cultural activities can be included in any of our programmes as either project days allocated for cultural activities, or as separate activities done in the evenings or on weekends. Sample activities incorporated into project days without additional cost would include touring museums and areas of interest, and discovering different aspects of the city and Spanish culture. Activities offered as a separate budget item include learning to cook traditional dishes or dance flamenco, seeing a show, exploring the nightlife, touring the city in a double-decker bus, and excursions to areas outside the city; and themed tours such as <i>Architectural Gems and Modernism</i>, <i>Catalan Pilgrimages</i>, <i>Gastronomical Wonders</i>, <i>Spanish Cava and Wine</i>, <i>Walking Catalunya</i>, <i>Birding the Ebro</i> and <i>Living History</i>. Activities are arranged to suit the interests of the group.</p> <p>We also can arrange Spring Break Tours and City Break Tours for high school and college groups coming to Spain during their breaks in the academic year .</p>

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Our offices are located in the commercial center of Barcelona, a city of about 3 million locals and 12 million annual visitors. It is tucked away at the extreme northeast corner of Spain. We are right on the Mediterranean Sea, which regulates a moderate climate all year.

Barcelona is a cosmopolitan city full of life, hosting numerous museums, theatres and cinemas, extensive nightlife, and a wide range of sport activities. The city is a blend of modern and medieval, progress and traditionalism, all while remaining typically Mediterranean.

It is the most cosmopolitan and economically active city in Spain.

In preparation for hosting the Olympics, a program of urban renewal was launched in Barcelona, transforming the city into one of the most progressive and commercially sophisticated in Europe. It has one of the best public transportation systems in the world. One can access virtually any point in the metro-politan area through a combination of buses, metro, tram or local trains.

Barcelona the region of Catalunya offer a wealth of opportunities for everyone, from the casual tourist to the serious scholar. If you are interested in coming to Spain, contact us today!



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